

# Peterborough Local Area Written Statement of Action (Special Educational Needs and Disabilities)

November 2019

Updated May 2021



## Written Statement of Action

### Workstream 1: Joint planning and commissioning including intervention

**Senior Accountable sponsor:** Wendi Ogle-Welbourn DCS & Chair of the Child Health & Wellbeing Commissioning and Executive Boards

**Delivery partners:** Child Health Commissioning & Executive Board Members, Family Voice (parent-carer forum) representative, Sheelagh Sullivan (Head of SEN and Inclusion Services), Graham Puckering (Head of 0 – 25 Service), Jackie Cozens (Local Offer Lead), Jo Dickson (Communications), Toni Bailey (Assistant Director SEND), Tom Barden (Business Intelligence), Siobhan Weaver (Designated Clinical Officer)

#### Significant area of weakness that needs to be addressed:

Ofsted and CQC said: “Joint planning, including commissioning, and intervention are not sufficiently well established to make sure that all agencies and services play an active role in meeting the requirements of 2014 disability and special educational needs reforms.”

Outcomes (what we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
<b>1.1 Lead: Lucy Loia</b> There is a clear and ambitious joint commissioning strategy, including effective service delivery arrangements, for children and young adults (0 – 25) with SEND that ensures: <ul style="list-style-type: none"> <li>all services play an active role in meeting the requirements of the SEND reforms</li> <li>issues raised at inspection are prioritised</li> </ul> <b>Impact</b>	1.1a	Coproduce a joint SEND commissioning strategy that will : <ul style="list-style-type: none"> <li>be based on identified needs</li> <li>build on a gap analysis</li> <li>monitor delivery of commissioned services</li> <li>sets priorities for improvement and puts in place an action plan to rectify any deficit in provision</li> </ul>	Needs assessment initiated and agreed by the Joint Child Health Commissioning Board (JCHCB)	May 2021 (revised from Nov 2019)	The Joint SEND Commissioning Strategy is now in final draft stages and going through governance, with a project manager and core steering group continuing to rework draft version [covering all of children’s commissioning].  Baseline data has been provided by Business Intelligence and both the Children in Care, Children with Disabilities and SEND Statements are going through governance.
			Baseline of needs identified by families is recorded	COMPLETE	
			Mapping existing resources against needs and identify gaps in meeting needs	COMPLETE	
			SEND commissioning strategy in place that ensures robust monitoring of commissioned services	May 2021 (revised from Nov 2020)	
			Commissioning of evidence based interventions within existing	April 2021 (revised)	

<ul style="list-style-type: none"> <li>• Services are commissioned / delivered to meet identified agreed needs</li> <li>• Children, young adults and families co-producing strategy ensuring that the views of all are heard and acted upon</li> </ul>			<p>resource envelope to close gaps with procurement and delivery of services secured</p>	<p>from June 2020)</p>	<p>There will be a live action plan reviewed on a 6 monthly basis and an annual statement of performance against the action plan published through the website.</p> <p>Parent / carer forums and other relevant participation, advocacy groups are engaged, particularly around disabled children and children in care, as the SEND strategy and consultation is informing the primary outputs of the SEND Commissioning Strategy.</p> <p>The Strategic Education Governance &amp; Commissioning Board is now fully mobilised and is being used to ensure that commissioning decisions are in line with the strategic direction of the sufficiency outcomes and the SEND strategy outcomes.</p> <p>The Joint SEND Commissioning Strategy will be shared with the Joint SEND Strategic Group and Joint SEND Executive Board before formal publication. It is proposed to adopt 10 year Strategic EHCP forecasting in PCC,</p>
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					as completed in CCC, in order to provide a clear and rigorous dataset for joint planning and decision making.
<b>Impact</b> <ul style="list-style-type: none"> <li>Young adults and families have positive experiences of services commissioned to meet their needs</li> </ul>	1.1b	Establish and undertake an annual 'Family Voice' Survey to seek families views on how well their needs have been met by commissioned services	Establish and record the baseline of family views from implementation of the commissioning strategy	COMPLETE	The Joint SEND strategy consultation provided a robust baseline on the outcomes that families want to see achieved in Cambridgeshire and Peterborough.  Family Voice's annual survey is conducted January-March and results will then be analysed in April 2021. Comparative data is being collated and should be finalised in October.
			First Family Voice survey one year on shows improvement in how well they think their needs have been met through commissioned services	July 2021	
<b>Impact</b> <ul style="list-style-type: none"> <li>Underperformance challenged and addressed leading to improved services for young adults and families</li> <li>Priorities outlined to increase family and user confidence in services</li> </ul>	1.1c	Develop a data set (using the council for disabled children's framework) to evidence performance of services against the SEND strategy and Plan.  Monitor the data set at the SEND Executive Board, celebrating good performance and challenging	Agreed cross agency data set in place	May 2021 (revised from Feb 2020)	Commissioners are developing an outcomes framework that will demonstrate how commissioned services are performing against both their contractual requirements, as well as the strategic, operational and individual outcomes for children, young people and their families. This is well established at a quality and
			Benchmark of priorities from children and families collated	COMPLETE	

		underperformance and agreeing actions to address.	Quarterly reports to SEND Executive for monitoring performance from April 2020 show progress towards achieving the outcomes in the strategy and feed into commissioning process (1.2)	COMPLETE	<p>performance level and is now being reported to the JCHCB and the SEND Executive, as well as the respective Partnership Boards.</p> <p>The JCHCB operational group is now mobilized across both Councils, the CCG and Public Health and looks to identify and act on identified commissioning priorities across education, health, social care and providers. The group takes its feed from the Joint SEND Executive and partnership boards to ensure participation and provides monthly highlight reports to the JCHCB and quarterly highlight reports to the Joint SEND Executive and Joint SEND Strategic Partnership Group.</p>
<p><b>1.2 Lead: Lucy Loia</b> <b>Commissioning issues raised at inspection are prioritised and gaps closed</b></p> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>All services across health, education and social care have knowledge of access to equipment services so</li> </ul>	1.2	Develop a local area jointly commissioned (Peterborough and Cambridgeshire) equipment provision service for children and young adults with SEN & Disabilities	Mapping of current arrangements for assessment and provision of all equipment including medical technology	May 2021 (revised from March 2020)	Due to Covid-19, a 12 month extension was applied to the existing contract, [October 2021] however this provides adequate time to ensure that the service is fully integrated with OT and Physio and eligibility and pathways are coproduced.
			Review and gap analysis complete and presented to JCHCB	May 2021 (revised from Jan 2020)	
			Proposed integrated equipment service proposal presented to JCHB with commissioning	May 2021 (revised)	

<p>that equipment is provided efficiently.</p> <ul style="list-style-type: none"> <li>Families and young adults report to professionals, each time the equipment is provided, that they are satisfied with the timeliness of the service</li> </ul>			<p>recommendations taken to JCB and COT</p>	<p>from Dec 2020)</p>	<p>An options appraisal was presented at the January 2021 JCHCB to understand and agree the proposed delivery models to close the gaps identified in the 2019 Gap Analysis. This includes timelines for delivery in order to ensure gaps are closed and inform the specification in preparation for the 2021 recommissioning. Areas of focus include equipment in early years, car seats and equipment in FE provision.</p>
<p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Service delivery provided in line with NICE guidance and national recommendations so that children and young adults are provided with an adequate supply of products</li> </ul>	<p>1.2b</p>	<p>Review the pathway for provision of continence products</p>	<p>Review of referral, assessment and products pathway complete</p>	<p>COMPLETE</p>	<p>The whole continence contract was reviewed for both children's and adults pathways by CPCCG due to concerns about increased demand for products and rising costs. Agreements were reached with the provider regarding delivery of the service within current contractual arrangements (February 2020).</p> <p>A meeting to review specific pathway arrangements for children within the contract had been arranged during March 2020, however this was cancelled due to COVID19 emergency response planning. Current children's continence products pathway added to the Local Offer to support</p>
			<p>Publication of the revised pathway on the Local Offer website</p>	<p>May 2021 (revised from Nov 2020)</p>	

					communication with parents and families.
<b>Impact</b> <ul style="list-style-type: none"> <li>SEND children and young adults access to OT and Physiotherapy Services improved in line with agreed key performance indicators (see 4.3)</li> </ul>	1.2c	Complete the joint commissioning of the OT and Physiotherapy service Integration and Transformation Plan to ensure improved access to OT services	OT Integration and transformation plan in place	COMPLETE	<p>Additional funding has been secured by PCC to fund CPFT to employ a highly specialist OT with knowledge around Sensory Integration and Sensory Processing difficulties whose skills, competence and qualifications match the needs of the CYP and families with additional OTs to embed good practice within all schools and preschools, rolling out training packages and supporting the Occupational Performance pathway and auditing in accordance with contracting requirements. This service is now in place under a S75 agreement and the work to align services into an integrated model can now be delivered, with secured financial envelopes in place.</p> <p>The physiotherapy review is currently on hold due to redeployment of both providers and commissioners to support the mass vaccination programme and will be reprioritised after this period. Evidence of the impact on tribunals is low for physiotherapy.</p>
			Joint service specification for OT created	COMPLETE	
			The Balanced System® implemented through series of facilitated workshops	April 21 (revised from Dec 2020)	

					<p>A paper was taken to the JCHB to identify the extent of commissioner and operation gaps in equipment provision and a project plan has been developed to ensure these issues are remedied and addressed by both commissioners and operations in preparation for the retendering of the service at the end of the year.</p> <p>Examples include special schools accessing via contracted provision and pathways, to ensure consistency of provision, as well as efficient maintenance and recycling.</p>
<p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Children and young adults who require services from Community Nursing will benefit from services that provide care up to the age of 18 years</li> </ul>	1.2d	Complete a review of Children's Community Nursing Services to identify provision required to meet nursing needs of children with complex health up to the age of 18 years	Complete review and implement recommendations	COMPLETE	<p>Young People with complex needs (16-17yrs) receive a community nursing service delivered through joint working between the Children's Community Nursing Team and increased capacity of the Specialist Physical Disability Nursing services within the Community Paediatrics Services.</p> <p>A co-produced whole CCN service review across Cambs and Pboro commenced in January 2020, this includes specialist nursing services for schools. Unfortunately this was</p>



					paused during the COVID19 Phase 1 and will resume in October 2020. Increased capacity of the CCG's Childrens Commissioning Team will facilitate the pace of this whole service review.
<p><b>1.3 Lead: Toni Bailey</b>  <b>An ambitious SEND strategy and action plan (developed jointly with Cambridgeshire) will be in place and the commitment of all partners will be evidenced by their sign up to the 'SEND pledge'</b></p> <p><b>Impact:</b></p> <ul style="list-style-type: none"> <li>Families and professionals say that the SEND strategy and Pledge are making a difference in services for SEND, in line with the 2014 Reforms</li> <li>Feedback from the Peterborough community shows that they are aware of the SEND strategy and vision that "SEND is Everybody's Business"</li> </ul>	1.3	<p>Formally launch the joint <b>Peterborough/Cambs</b> SEND strategy, Pledge and associated action plan in partnership with parent /carer forums.</p> <p>Set up a SEND communications group to formulate and implement a communication strategy that:</p> <ul style="list-style-type: none"> <li>supports the implementation of the Strategy, the Pledge and action plan,</li> <li>includes a clear plan for seeking feedback on how they are making an impact</li> </ul>	SEND communications group established to coproduce and implement a communication strategy	COMPLETE	<p>The launch of the Joint SEND Strategy was attended by councillors and other members of the Joint SEND Executive Board, representatives from parent / carer forums, health and other partner organisations and from schools and colleges.</p> <p>The social media campaign to publicise this has had more than 65,000 impressions and generated 260 clicks on the strategy pages on the Peterborough and Cambridgeshire websites.</p> <p>A comms representative attends the SEND partnership group meetings to address comms issues directly. A Comms Strategy is being developed to (delayed due to COVID-19).</p> <p>Bi-monthly reporting to the SEND Partnership Groups and Joint SEND Executive has been delayed due to Covid-19.</p>
			Formal launch of joint SEND strategy and Pledge	COMPLETE	
			Communications strategy and action plan agreed by SEND Executive Board	May 2021 (revised from Nov 20)	
			Action plan progress monitored at bi-monthly SEND Executive Board	May 2021 (revised from Dec 20)	
			SEND pledge is circulated to all services involved in delivery to children and young adults with SEND and signed up to by 85% of those circulated	May 2021 (revised from Nov 2020)	
			One year on review of the impact of the Pledge shows clear evidence of commitment and action by key service delivery partners	June 2021 (revised from Apr 21)	

					Work has been initiated with the comms team to allow sign up to the strategy to be facilitated – this will be through email link and is due to be shared by the end of Sept.
<b>1.4 Lead: Jacky Cozens</b> <b>Children, young adults, families and professionals know where to go for help and information</b>  <b>Impact</b> <ul style="list-style-type: none"> <li>Surveys carried out by Family Voice (having established a baseline) show that families report improvement in knowing how to access services for children and young adults with SEND and the timescales involved leading to greater levels of satisfaction</li> </ul>	1.4a	Improve and raise awareness of the Local Offer working with Family voice to: <ul style="list-style-type: none"> <li>Create a Parent Participation page on the Local Offer</li> <li>Information on the Local Offer reviewed and extended to include a new page to describe Short Breaks</li> <li>Redesign the Local Offer postcards with contact details</li> <li>Co-produce a guide to panel decision making</li> <li>Improve the descriptions of the health information including a description of pathways and timescales</li> <li>Establish a SEND newsletter for parents, schools and professionals</li> </ul>	Parent participation page in place	COMPLETE	The Joint SEND Strategy and Pledge (incorporating the winning pictures from the competition) have been published on the Local Offer webpages. An Easy Read version is being worked on.  A new <u>Parent Carer Participation page</u> has been created on the Local Offer.  A new <u>Short Breaks page</u> has been created on the Local Offer.  The newly designed postcards have been printed and delivered.  Staff regularly and purposely visit services providers and other stakeholders to continuously update the Local Offer. The visits are recorded on a Communications Log and work completed is recorded on the Local Offer website tracker and record update log. Additionally, a
			Short breaks information page included	COMPLETE	
			Establish baseline of parent views from Family Voice survey about parental satisfaction regarding service info on the local offer	COMPLETE	
			Postcards redesigned	COMPLETE	
			Agree a system to ensure that information about services on the Local Offer is kept up to date	COMPLETE	
			Health services access arrangements published on the Local Offer	COMPLETE	
			Increasing use of the parent participation page over time as evidenced in reports to Executive Board	May 2021 (revised from Feb 2020)	
			Guide to panels produced	COMPLETE	
			Suite of health information updated	COMPLETE	

		<ul style="list-style-type: none"> <li>Develop a suite of SEND factsheets, including revised information about and promotion of Personal Budgets and Personal Health budgets</li> </ul>	Suite of SEND factsheets	COMPLETE	<p>'Local Offer website maintenance' document was produced and presented to the SEND Partnership meeting.</p> <p>Health information including access is continuously and regularly updated, working with the CCG and CPFT. This is recorded on the Local Offer tracker. Work had started on the mental health pathway, but meetings planned to progress this were postponed due to COVID-19.</p> <p>An initial meeting has taken place with the SEN and Inclusion Service and Jacky Cozens from the Local Offer</p>
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			SEND newsletter published	COMPLETE	<p>team and we have agreed to use previous documents that were co-produced with stakeholders following the SEND Reforms and CDC information/ animations about the EHC Assessment process instead of an 'EHCP fact sheet'. Family Voice are also in agreement.</p> <p>A follow up meeting is planned with the SEN and Inclusion Service and Local Offer team to review the Statutory Process information on the Local Offer and identify what has been removed/ replaced due the new Accessibility Regulations.</p> <p>The Annual Health Check information has been updated on the Local Offer.</p> <p><b>Family Voice's Topic of Importance (Information and Communication) -</b>  <u>A page has been created on the Local Offer to host these and Fact Sheets.</u></p> <p>First issue of the <u>SEND Newsletter</u> was produced and uploaded to the Local Offer. A plan is in place to produce regular newsletters.</p> <p><b>Family Voice Topics of Importance (Parents on Panels) –</b> actions have been completed.</p>
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					A <a href="#">Parents Guide to Panels</a> has been uploaded to the Local Offer.
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## Workstream 2: SEND Quality Assurance

**Senior Accountable sponsor: Toni Bailey/Alison Bennett**

**Delivery partners:** SEND quality assurance officer, Siobhan Weaver (DCO), Graham Puckering (Head of 0 – 25 service), Sheelagh Sullivan (Head of SEN and Inclusion Services), Senior officer from attendance team (appointment pending), Family Voice representative, Helen Whyman (Senior Public Health Information Analyst), Tom Barden (Business intelligence), Chris Stromberg (Head of IT), Jess Conway (Peterborough SENCo)

### Significant area of weakness that needs to be addressed:

Ofsted and CQC said: “There is no quality assurance framework for the local area’s work for children and young people with SEND. Intended outcomes for children and young adults are not targeted, measured or evaluated well enough to inform leaders about the impact of the work to implement the reforms effectively.”

Outcomes (What we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
<b>2.1</b> <b>At a strategic level, key decision makers know how well the local area is improving outcomes for children and young adults with SEND and where improvements are required</b>  <b>Impact</b> <ul style="list-style-type: none"> <li>Reports to and minutes from the SEND Executive Board provide assured evidence of the outcomes for children,</li> </ul>	2.1	Coproduce a local area quality assurance framework that will include; <ul style="list-style-type: none"> <li>collating existing quality assurance arrangements</li> <li>setting up the system for monitoring quality of provision and outcomes for children and young adults in independent settings</li> <li>setting up a process for tracking the achievement of the outcomes that matter (see</li> </ul>	Quality assurance post agreed	COMPLETE	A QA Officer for SEND took up post in January 2020. This is a permanent and shared post for PCC and CCC.  A Quality Assurance (QA) Framework was adopted by the Joint SEND Executive Board and published in March 2020.  The SEND QA Framework incorporates existing QA arrangements, a mechanism for refining and building upon these existing arrangements, and the four
			Quality assurance post holder in place	COMPLETE	
			Current QA arrangements collated	COMPLETE	
			QA framework in place	COMPLETE	

<p>young adults and their families from March 2020</p>		<p>SEND strategy) for children and young adults with an EHCP</p> <ul style="list-style-type: none"> <li>agreeing a quality assurance mechanism for testing satisfaction of children and young adults that services they receive are specific to their needs</li> </ul>	<p>Monthly reports to the SEND partnership group are used to track progress</p>	<p>June 2021 (revised from March 21)</p>	<p>level mechanism for multi-agency EHCP audit.</p> <p>A mechanism for testing satisfaction of children and young adults is work in progress.</p> <p>Mapping of current processes has been started and is being supported by the young person participation team. The mapping is due to be completed by the end of January and then a strategic plan will be developed to ensure that this intelligence is used to implement strategic actions, to improve satisfaction levels across services.</p>
<p><b>2.2</b> <b>All delivery partners understand their responsibilities concerning EHCPs (particularly annual reviews) and annual review processes and timelines conform to statutory expectations</b></p> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Feedback regarding annual review processes increases and the majority (over 80%) of parent/carers/young people who engage</li> </ul>	<p>2.2a</p>	<p>Improve the quality and timeliness of the EHC needs assessment and review process by:</p> <ul style="list-style-type: none"> <li>Production of a targeted recovery plan to address annual review backlog</li> <li>Implementation of new EHCP processing system</li> <li>Use of the new QA post to further develop the multi-agency EHCP audit</li> <li>Review of feedback arrangements to include annual reviews and new</li> </ul>	<p>Targeted annual review recovery plan produced</p> <p>Newly received requests for assessment and annual reviews are logged on to the new system</p>	<p>COMPLETE</p> <p>COMPLETE</p>	<p>An annual review recovery plan is in place and all historical ARs have been processed. The recovery plan is now addressing the 2019-20 backlog which related to continuing staffing shortages up to Sept 20. Significant progress was made over the summer holiday period, plus lower caseloads from Sept 20 and training planned with schools.</p> <p>New requests for assessment and annual reviews were entered on to the system from November 2019.</p>

<p>express satisfaction with all aspects of the EHCP process, including the quality and accuracy of advices from all partners</p> <ul style="list-style-type: none"> <li>Timeliness of new EHC needs assessments remains high (over 85%) and the majority of decisions regarding annual reviews are made within timelines (over 90%)</li> </ul>		<p>ways of engaging with families in receipt of new EHCPs</p> <ul style="list-style-type: none"> <li>A rolling programme of training and support around the EHC needs assessment and review process is agreed and implemented with the cooperation and contribution of all partners</li> <li>Reports to SEND Executive Board are produced by the QA post informed by data and feedback from services and families</li> </ul>			<p>The EHCP Audit Toolkit has now been launched. A series of briefings to over 100 staff have taken place, led by the SEND QA Officer. Level 1 Information and Advice Audits have been received from Education Psychology and Children’s social care 0-25 team. Further briefings are due to take place Jan 2021.</p> <p>The CCG and health provider services are represented on the QA multi-disciplinary panel.</p> <p>A revised parent feedback survey to collect feedback in relation to the EHCP and Annual Review process has been produced through co-production and is now being used. A co-produced survey for young people’s feedback in relation to EHCP processes is being developed and will be rolled out in Feb 2021.</p> <p>Migration to the new IT system is complete.</p> <p>The rolling out programme is now underway with 8 termly training sessions for a range of stakeholders (health/social/wider-agencies/governors/SENCOs and</p>
			Audit arrangements reviewed and revised plans in place with the support of the new QA post	COMPLETE	
			Feedback arrangements reviewed and all new arrangements in place	COMPLETE	
		Data migration to new IT system complete and system fully operational, including reporting facilities	June 2021 (revised from March 2021)		



					HLTA's/ Headteachers/ Early Years/ parents, carers and young people). Training sessions will be virtual.
			Rolling multi-agency training programme agreed and implementation started	COMPLETE	There is a planning meeting to ensure contribution and co-production with all partners prior to the training sessions to identify areas of development to ensure training is bespoke for each service.
			Comprehensive reports to SEND Executive Board including both quantitative and qualitative data in place	June 2021 (revised from Mar 2021)	Meetings have taken place between QA and Business Intelligence (BI) leads to develop the structure of a report for the Joint SEND Executive that will bring together quantitative and qualitative data including feedback from services and families. Data remains an issue.
<b>Impact</b> <ul style="list-style-type: none"> <li>Sufficient capacity within the local authority to improve timeliness and quality of EHCPs impacting on quality of provision for children and young adults with EHCP's due to quicker delivery of agreed plans / reviews</li> </ul>	2.2b	New posts agreed to support statutory responsibilities around EHCPs within the LA, schools and settings and health partners	New posts agreed by SEND Executive Board	COMPLETE	These posts were recruited to during the COVID pandemic and the staff have been in place since September 20.
			Post holders in place	COMPLETE	
2.3	2.3	Robust contract monitoring arrangements are developed,	Contract and monitoring arrangements in place	COMPLETE	A quality performance dashboard for commissioned services has been

<p><b>Outcomes for children and young adults in out of area placements match the quality and expectation of what was commissioned</b></p> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Leaders know what is happening from highlight reports to Board of the progress of children and young adults with an EHCP that show that out of area placements deliver commissioned outcomes for children and young adults</li> </ul>		<p>agreed and implemented with all partners, including the use of regional arrangements</p>	<p>First highlight report provided to Board to include data about the extent and use of out of area placements, building upon baseline data already available</p>	<p>COMPLETE</p>	<p>created and this will be reported monthly to the JCHCB and termly to the Joint SEND Executive.</p> <p>A financial assurance and quality assurance regime has been signed off by the JCHCB and have been transferred to operational documents. These have been shared at the partnership boards and the Joint SEND Executive.</p> <p>SAMS have allocated monitoring of EHCPs in independent out of city schools to complex cases post (recruitment underway).</p> <p>A risk assessment is populated on a monthly basis and the Performance and Quality Officer will monitor and review performance information for providers, escalating any issues or risk to commissioners and informing how resources are deployed to monitor the quality of provision.</p> <p>A Provider Risk Tool and Dashboard is now in place which ensures Senior Leaders are kept informed on the</p>
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					quality of all externally commissioned provision, including out of area provision.
<p><b>2.4</b> <b>There are processes in place to increase leaders understanding about the extent of part time placements in schools for children and young adults with SEND</b></p> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>The Local Authority is clear about extent of part time placements in schools for children and young adults at SEN support and EHCPs</li> <li>Reduction in use of part time timetable provisions by 30% by July 2021</li> </ul>	2.4	<p>Establish a system for monitoring the use of part time placements for children and young adults with SEND</p> <p>Produce and present revised guidance regarding use of part time tables to schools and settings</p>	Guidance developed and presented to schools	COMPLETE	Guidance for the use of part-time timetables has been updated and is held within the new Peterborough LA Exclusions Guidance.
			Baseline numbers on part time timetables collated for children and young adults with an EHCP	June 2021 (revised from Jan 2021)	A process is now in place to gather information to populate baseline data and schools are being guided to share this information as part of their statutory duties.
			System established for monitoring use of part time placements	COMPLETE	
			First highlight report to Board	COMPLETE	
			LA partners agree with providers a focus on reducing part time table provisions by 30%	June 2021 (revised from Feb 2021)	<p>The Inclusion team have led a consultation process for inclusion services across Peterborough. As part of this consultation, head teachers were provided with a standardised plan for the recording and monitoring of all part-time timetables. There is also now a countywide register for all pupils on part-time tables that will be monitored every half term to ensure progress is made to increase time and / or return pupils to full time education.</p> <p>The processes introduced will enable the LA to assess the right level of reduction in part time timetables, but this will be based on final</p>

					<p>baseline numbers. All schools are aware of the focus to both reduce the use of part time timetables and to regularly review the intervention to ensure that pupils are returned to full time education as quickly as possible.</p> <p>Further engagement work with partners has been on hold due to COVID priorities.</p>
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### Workstream 3: Role and arrangements for the DCO

**Senior Accountable sponsor:** Karlene Allen (Head of Children and Maternity services Commissioning and Transformation, CPCCG)

**Delivery partners:** Karlene Allen (Head of Children and Maternity services Commissioning and Transformation, CPCCG), FV representative, Siobhan Weaver (DCO), Ali Mayern (SEND Health Co-Ordinator, CPCCG), Alison Hanson (Head of Service Speech and Language Therapy, CCS NHST), Lorraine Cuff (Head of CAMHs Neurodevelopment Team, CPFT), members of the SEND Health Advisory Group (C&P)

#### Significant area of weakness that needs to be addressed:

Ofsted and CQC said: “The current arrangements for the DCO in relation to the implementation of the reforms do not allow the postholder to fulfil the obligations of the role sufficiently”.

Outcomes (What we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
<b>3.1</b> <b>The arrangements in place for the Designated Clinical Officer (DCO) role ensure that the system fulfils the objectives of the SEND reforms.</b>  <b>Impact</b> <ul style="list-style-type: none"> <li>DCO is able to fulfil the priorities set out in the WSoA and the 1<sup>st</sup> year priorities of the SEND Strategic Action Plan, measured through milestone target dates (reviewed at the SEND Partnership Group) with quarterly and annual reports to the CPCCG COT on progress of SEND.</li> </ul>	3.1	Develop and present a costed options appraisal to CPCCG Chief Operating Team (COT) which details the need to improve the current arrangements and capacity of the DCO role within and Children’s Complex Cases service.	Options appraisal for DCO capacity and recommendations presented to COT	COMPLETE	Reported to the Governing Body in September 2020.
			Interim arrangements to relieve immediate pressure on DCO with medium term planning for increased resource into service development	COMPLETE	SEND DCO reports to the JCHCB (some slight disruption due to Covid).
			Financial agreement for additional resource requirements to increase the capacity of the DCO arrangements	COMPLETE	Successful recruitment to all additional posts in the Children’s commissioning team alongside restructure of existing team (the majority commenced employment during July and August 2020).
			Recruitment processes commenced	COMPLETE	This significant increase in the children’s commissioning team will ensure that SEND DCO is able to fulfil the obligations of the role sufficiently.

			Develop a detailed SEND reporting mechanism for COT (1/4 update and annual reporting)	COMPLETE	A SEND Reporting mechanism to CCG Chief Officers Team (includes Senior Responsible Officer for SEND) and Governing Body has been developed and is in place.
			Additional capacity in the Children' Complex Cases team to support the CCG DCO role established	COMPLETE	
<b>3.2 Health professionals play an active and equal part in the EHC needs assessment, preparation of EHC plans and review and removal of EHCP's.</b>  <b>Impact</b> <ul style="list-style-type: none"> <li>Children and young adults will have their health needs, provision and desired outcomes, which are consistent with current professional knowledge, detailed in their EHCP. These will be measured through EHCP audit processes (see 2.3 e) and the 6 monthly 'deep dive' EHCP audits for children and young adults with complex health needs.</li> <li>Feedback from children, families and schools/FE colleges will indicate that they have had a good experience where</li> </ul>	3.2	Develop and implement the <i>"Improving the effectiveness of joint working and planning of health partners, within EHC Plans"</i> Quality Improvement Initiative project. This QI project will: <ul style="list-style-type: none"> <li>Test the established EHCP processes, including the health advice template and training offered, against a new approach to facilitate the physical and mental health sectors to think more joined-up and person-centred for children and young adults (0-25 years) with SEND</li> <li>Provide individual health services with targeted, facilitated workshops which promote ownership and change of practices to engage with the EHC planning requirements</li> </ul>	Review and enhance the terms of reference of the SEND Health operational working group to include the role of SEND Health Critical Friends	COMPLETE	The SEND Health Operational Working Group was initially paused due to COVID19 but recommenced in September 2020.  Prior to the pause, the very active and engaged health group had begun to develop a draft SEND self-assessment tool using measures of outcomes based on the C&P SEND Pledge. This will be a focus of work. We anticipate increased attendance at these meetings as they will now be held virtually.  Health provider and SEND Lead Nurse attendance at SENCo network meetings have received positive feedback from SENCo Lead and SENCo network. Attendance is now established as routine and promotes
			Use data from audits to identify up to 4 health teams that would benefit from targeted facilitation in the 1 <sup>st</sup> phase of the project	COMPLETE	
			Develop initial workshop session and test with critical friends	COMPLETE	
			Baseline established for each service using the SEND self-assessment tool	June 2021 (revised from June 2020)	
			Develop the role and facilitation skills of the SEND Health Champions to support delivery of the QI project	June 2021 (revised from Feb 2020)	

<p>healthcare professionals have jointly planned their child or young person's EHCP</p> <ul style="list-style-type: none"> <li>Maintain the compliance of timescales for the EHCP initial request processes measured through monthly data from the CCG EHCP single point of access.</li> </ul>		<p>relevant to their own service delivery methods.</p> <ul style="list-style-type: none"> <li>Create SEND Health 'Critical Friends' to work alongside providers who will facilitate ways of working that effectively implement the requirements of EHC planning</li> <li>Create a set of local good practice examples from stories, data and intelligence gathered by critical friends to inform future facilitation sessions.</li> <li>Introduce measurements of progress with a SEND self-assessment tool for health provider services.</li> <li>Develop a process for DCO to monitor and agree final EHC plans.</li> </ul>	<p>Engage with SENCO network to develop feedback mechanism from schools for their experience of health involvement in EHC planning processes</p>	<p>COMPLETE</p>	<p>opportunities for learning and sharing information – this has been especially relevant during the COVID19 emergency and the restoration of community services.</p>
<p><b>3.3</b> <b>There is an increase in the uptake of learning disability annual health assessments for 14 – 25 year olds</b></p> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Increase from 39% to 50% of uptake by the least likely to attend group (14 – 17 year olds) by April 2021</li> <li>Increase to 75% from 55% of 14 – 25 year olds attend their</li> </ul>	<p>3.3</p>	<p>DCO, with the Pfa Health group will facilitate learning disability annual health check workshops to create an action plan for the local area in order to increase the number of young adults aged 14 – 25 who attend their LD AHC</p>	<p>EHCP audit for post 14 years shows that the annual health check has been discussed at the annual review meeting. First report May 2020.</p> <p>Establish a baseline from feedback from young adults that they know what an annual health check is and how to get one</p>	<p>May 2021 (revised from May 2020)</p> <p>COMPLETE</p>	<p>QA process for multi-agency EHCP audit includes AHC question.</p> <p>Ongoing work to incorporate a prompt for AHC into all new EHCPs/annual reviews in liaison with SEN colleagues.</p> <p>14-25's AHC Project developed with additional focussed funding from NHSE/I to employ additional nursing support to work with Schools and FE</p>

annual health check by April 2021

colleges to support annual health checks during 21/22.

Ongoing profile raising of AHC with partner agencies, parent partnership and advocacy services (eg Speak Out Council).

Baseline established from questionnaire completed by young people at the first of a series of PfA events.

PfA Health group paused during initial COVID19 response, however these meetings reconvened in October 2020.

New Transitions Lead post holder in employment at NWAFT.

Preliminary Q3 data indicates that the numbers of young people attending their AHC's is holding steady despite COVID19.

Continued communications and information about the benefits of AHC's will continue through BAU – the SEND Health PfA group is leading on a new video for YP.



#### Workstream 4: Getting support early

**Senior Accountable sponsor:** Raj Lakshman (Consultant in Public Health Medicine/Karen Moody (Head of Prevention and Early Help Services )

**Delivery partners:** ), Karen Hingston (Head of Early Years), Kathryn Goose (Mental Health Commissioner), Lorraine Cuff (Head of CAMHS Neurodevelopment, CPFT), Joanne Carr (CPFT), Family Voice representative, Siobhan Weaver (DCO), Sarah Bernard (Manager Early Years Specialist Service, including Portage)

#### Significant area of weakness that needs to be addressed:

Ofsted and CQC said: “Early support is well embedded for children in early years, but does not follow through in all areas of the lives of children and young people as they get older. It takes too long for children, young adults and families to get the support they need.”

Outcomes (What we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
<b>4.1</b> <b>The principles of Early Support are effectively embedded for children and young adults as they get older in line with the SEND Code of Practice</b>  <b>Impact</b> <ul style="list-style-type: none"> <li>Fewer part time timetables and increased access to reception for children with SEND due to</li> </ul>	4.1a	Extend the opportunity to stay on or be accepted onto the Early Support pathway for children up to the end of Reception	Targeted training, advice and support provided for early years and reception staff	COMPLETE <i>(ongoing activity)</i>	The virtual training offer is still ongoing as are virtual visits to support both early years and reception staff in better meeting the needs of children in their setting with send.  The team are continuing to offer support to Reception colleagues and all children remain open to early support whilst in reception to allow continued coordinated support where required.
		Undertake survey, in partnership with Family Voice, to establish baseline data to track the immediate and future impact of the change in approach	Support for children to the end of Reception and their families in place	COMPLETE <i>(ongoing activity)</i>	
			Survey and evaluation of extended offer to inform further roll out completed	COMPLETE	

<p>better understanding and available support</p> <ul style="list-style-type: none"> <li>• Families report in the Family Voice annual survey a better transition experience for their child from early years settings to reception</li> <li>• For the first time the Healthy Child and BSiL programmes have a sharper focus on children and young adults with SEND</li> </ul>				<p>The Early Years specialist service (portage) have received a lot of emails from parents which are being captured.</p> <p>The Level 3 Early Years Senco Award was completed with 24 practitioners achieving the qualification and a ceremony held on 20 April 21.</p> <p>Individual attendees commented on increased understanding of graduated approach, working with families – and will be better placed to support families going forward. Discussion under way to look at Level 4 as a future development opportunity.</p> <p>In preparation for the new cohort of children in September, the SEND Hubs are doing some work about transition – conference week in September for all the SEND hubs. Early Years are working with Caverstede to deliver a workshop on SEND and transition.</p> <p>A survey was distributed by Family Voice as part of a broader survey of families. Covid prevented this</p>
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					original objective being delivered in an effective way.
	4.1b	<p>Support for SEND is clearly set out in Best Start in Life (BSiL) and Healthy Child Programme (0 – 19) to:</p> <ul style="list-style-type: none"> <li>• improve identification of need</li> <li>• improve coordination of support for SEND across children and young adults' services and</li> <li>• identify KPIs in order to measure progress towards improving outcomes</li> </ul>	<p>Clear reference to SEND is within the Every Contact Counts work stream of Best Start in Life and Healthy Child Programme.</p>	COMPLETE	<p>All DWP lists are now being received.</p> <p>Eligible two year olds continue to be written to, the Early Identification Officer is continuing to work with families supporting DLA applications and 2 year applications.</p>
			<p>Evaluation framework developed for the BSiL programme</p>	COMPLETE	<p>Continuing with fortnightly home learning messages.</p> <p>Settings are now required to commence 2-year progress checks where appropriate unless in local lockdown.</p> <p>The '50 things' app containing activities for parents across Peterborough &amp; Cambridgeshire was launched and includes support for those children who may have more complex needs.</p> <p>Approx 600 families have downloaded the app since its launch in December. The most popular downloads are for 'Get to know you' and 'where am I'.</p>

				<p>The app is being publicised as much as possible including being added to all letters issued with ESP. Housing providers asked to disseminate as well as children's centres.</p> <p>The blended offer is working well. Parents of some really complex children have engaged really well. Still offering virtual support.</p> <p>Services continue to work in a virtual way, contacting families by telephone, video call and text as well as sending out resources.</p> <p>Two new team members have been recruited to help reduce pressure on service delivery and reduce waiting list.</p> <p>The Early Years SEND and specialist portage service are still delivering the EarlyBird NAS program for parents with children under 5 years. There are 5 trainers within the service to ensure sufficient capacity to meet demand.</p> <p>An evaluation framework has been developed for the Best Start in Life programme. 2 pilots have been identified for Peterborough –</p>
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					Honeyhill and Thistle Moor. This work is complete and now incorporated into the full BSIL project plan.
<p><b>4.2 Children and young adults with SEND are identified early to ensure they can access the holistic range of help they need in a timely manner</b></p> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Feedback in Early Help reports shows that children / young adults with SEND and parents and carers of children with SEND understand how to access Early Help support and demonstrate success in navigating towards required support</li> </ul>	4.2	<p>Review access to support via Early Help and other routes to identify potential blockages or delays to include:</p> <ul style="list-style-type: none"> <li>review of available information</li> <li>review of multiagency pathways and access to support</li> <li>establish processes for collecting and evaluating data for children and young adults with SEND receiving Early Help</li> </ul>	A review of all professionals and parent / carer information leaflets on Early Help pathways to support	COMPLETE	A new parenting programme leaflet has been produced and is hosted on the Local Offer.
			Implementation of a multi-agency review panel in Early Help for all requests for support to ensure children / young adults with SEND receive support in a timely manner	COMPLETE	2 new FAQ documents on the neuro pathway (one for professionals and one for parents) have been co-produced by the LA Early Help service, CPFT, Family Voice and schools. The documents are hosted on the Local Offer.
			Baseline of child / young person and parent/carer views on clarity of pathways to access support; provision of support and timeliness of support established	COMPLETE	CPFT have created a new referral form for neuro assessment requests – this is to assist professionals when making this request to ensure referrals are not rejected due to lack of information bringing us in-line with Cambridgeshire and Huntingdon so there is consistency for families, particularly those living on the border of the two LA's.
			Baseline of numbers of children and young adults with SEND in receipt of Early Help recorded	COMPLETE	The Healthy Child Programme – continue to develop digital universal health questionnaires. Parents will

				<p>be able to do some self-assessment for their children. First stage of this process would be for information to be electronically sent across as a form of self-help.</p> <p>MASG panels have continued virtually throughout Covid. CAMHS continue to attend all meetings contributing fully to discussions resulting in some cases being advised not to progress with neuro referral and offered other solutions. In addition, some children were escalated for core CAMHS support. Additional CAMHS support provided in schools for specific cases where deemed appropriate as outcome of multi-agency discussion.</p> <p>CPFT have now been trained on use of the LL EHM case management system to check records and contribute to case recording – both PCC and CCC for cross-border cases.</p> <p>In order to ensure that all panel members are focused on children being discussed at panel with SEND, the proforma for the agenda for meetings has been amended to identify those children/young people at the point of completing the Early</p>
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				<p>Help Assessment, SEN or disability was identified.</p> <p>A Parent / carer questionnaire is now live and being promoted at closure of all cases receiving targeted support by the Lead Professional. There was some delay in actioning this due to Covid pressures. Initial drafts of the survey were shared with partners and amendments made following feedback. Some responses have been received and will need to continue to promote widely to gather enough feedback for analytical review.</p> <p>The Early Help dashboard is now accessible on the LA's Power BI platform providing the ability to analyse completed Early Help Assessments, which children at the time of the assessment have SEND, a disability and/or EHCP. The data is only available from the date at which changes were made to the dashboard and so the quality of this data will continue to improve over time.</p>
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<p><b>4.3 Children and young adults with SEND have access to health services, in particular mental health services in a timely manner</b></p> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Access targets are clearly defined and measured which allow timely interventions for children and young adults</li> </ul> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Agreed access targets from mental health services are met so that children and young adults are supported by mental health services that identify needs early and provide information advice and support that improves outcomes for them</li> <li>Parents/carers report improvement from 2019/2020 baseline that they are listened to and given consistent advice</li> </ul>	4.3a	Co-Produce a set of SEND Key Performance Indicators across health services to introduce a common approach to measuring performance in SEND which includes reference to equitable waiting time targets for children with SEND.	Initial contractual proposals to providers based on initial evaluation	COMPLETE	<p>2021/22 – Q1 – There continues to be no routine contract monitoring or amendments due to NHS guidelines. CPCCG BI team to recommence discussions with providers from Q2 subject to national guidance.</p> <p>Services have moved into restoration and recovery phase. Timescales for routine appointments have been impacted due to Covid. The CCG does not at this time receive performance information due to NHS contracting guidelines and transparency of current waits is known by providers.</p> <p>Resources levels are being assessed across the county in terms of staff levels to try to reduce access times into services. Specifically about coming in for mental health support and conversations around the county about how best to support.</p> <p>Joint work is taking place between the neurodevelopmental service and Area Senco to provide briefing sessions to SENCO's. Schools understand the difference between CAMHS, CHUMS and EHWB.</p>
			Finalise initial set of KPIs and monitor monthly	May 2021 (revised from May 2020)	
			Monitor KPIS via monthly contract meetings – ongoing in 2020	May 2021 (revised from May 2020)	
			Providers collect data	May 2021 (revised from May 2020)	
			Review and calibration of KPIS	May 2021 (revised from Dec 2020)	
			Adjustments and business as usual performance mgt	April 2021	
	4.3b	Implement the CPFT Children's Mental Health remedial action plan (NHSE/I) so that children and young adults who require assessment and treatment from NHS mental health services will have access to these services within nationally agreed targets.	2 weekly remedial action plan meetings to monitor progress of reduction in waiting times are set up	COMPLETE	
		Redesign workstreams to achieve routine and urgent appointments in a timely manner	Joint action learning events agreed between CAMHS services and the SENCO network to promote the graduated response within the emotional health and wellbeing pathway delivered across services	COMPLETE	



			Children will be assessed within 18 weeks from referral for routine appointments	May 2021 (revised from April 2020)	There are regular ongoing joint events scheduled into the calendar between CPFT, SEND and EH.
			Children will be assessed within 12 weeks from referral for routine appointments	May 2021	Two weekly reviews were taking place pre-Covid but had to be halted due to the pandemic.
			Workstreams are redesigned	April 2021	<p>Due to COVID and increasing urgent referrals we are not currently meeting these targets. During the pandemic we were required to redeploy staff to support the health provision and to suspend most of our face to face appointments.</p> <p>For SEND children the online platform is often challenging and many assessments were suspended due to a face to face observation being required to make a diagnosis. The diagnostics assessment process has been amended in line with restrictions and assessments are now underway.</p> <p>A recovery action plan is being developed and hopeful that the launch of the Crisis team will support young people with a better flow through the system, allowing routine work to be undertaken in a more timely way. During COVID we have</p>

					<p>continued to work on the development of pathways but this again is hampered by the volume of referrals, and backlogs created by COVID.</p> <p>A new partnership delivery model between CPFT, Centre 33 and Ormiston Families is expected to launch July 2021. The aim being to have a central referral hub, improved access to support, reduce waiting times and provision of a range of interventions for 0 - 25 year olds.</p> <p>Delivery of Mental Health support teams in schools. Each MHST will work with approx 20 schools/8,000 CYP and will aim to deliver:</p> <ol style="list-style-type: none"> <li>1) evidence based guided self help</li> <li>2) whole school approach</li> <li>3) support school MH lead.</li> </ol>
	4.3c	<p>Understand the population of children and young adults with a mental health need including a specific focus on children and young adults with SEND.</p> <p>Undertake baseline assessment of parental awareness in regard to mental health services</p>	<p>Update and refresh the NHS Mental Health Local Transformation Plan and use NHSE Key Lines of Enquiry (KLoE's) to ensure focus on sections relevant to SEND</p> <p>Complete a Mental Health Needs assessment to identify whole population needs and how SEND is highlighted in</p>	<p>COMPLETE</p> <p>COMPLETE</p>	<p>The Local Transformation Plan (LTP) is due for a further refresh in spring 2021.</p> <p>A needs assessment has been undertaken, available at url <a href="https://cambridgeshireinsight.org.uk/health/popgroups/cyp/">https://cambridgeshireinsight.org.uk/health/popgroups/cyp/</a>. There is evidence of it being used to develop the partnership EH strategy and the</p>

		Develop information delivery for parents / carers to outline graduated response to Mental Health support	the mental health Local Transformation Plans key lines of enquiry		<p>mental health support teams (in schools).</p> <p>A survey was undertaken with CYP to find out their views of MH services with 108 respondents.</p> <p>A collaborative/coproduction meeting was in place initially weekly during Covid and now monthly to ensure views of CYP and families are central to service developments.</p> <p>The KLOE is in relation to the development of the LTP which was due for a refresh at the end of Oct 2020 but due to Covid this has been moved to Sept 2021. We will utilise the information within it to ensure we have actions as the SEND specific criteria.</p>
			Focus groups with Children and Young adults to develop outcomes	COMPLETE	
			Use NHSE Key Lines of Enquiry (KLoE's) with focus on sections relevant for SEND to create an action plan	Sept 2021 (revised from Sept 2020)	

**Workstream 5: Provision and opportunities for young adults aged 18 - 25**

**Senior Accountable sponsor: Debbie McQuade**

**Delivery partners:** Graham Puckering (Head of 0-25 Service), Elizabeth Sullivan Ash (Post 16 Lead SENI Services), Matt Oliver (Service Manager Community and Interventions for Targeted Youth Support Service), Family Voice, Special school and College representative x 2 tbc, Siobhan Weaver DCO

**Significant area of weakness that needs to be addressed:**

Ofsted and CQC said: “The provision for young people aged 18 to 25 is not sufficiently developed to make sure that young people have the full range of opportunities and support that they need as they move through into adulthood.”

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Outcomes (What we intend to achieve and their impact)	Ref	Implementation (Actions - what are we going to do)	Key milestones (Action tracker)	Deadline	PROGRESS
<p><b>5.1</b> <b>There is clarity about the range and availability of opportunities across the local area for 16 – 25 year olds with SEND</b></p> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Surveys conducted through the local offer and young adults’ groups show that young adults and their families say that the Local Offer provides them with the information they need to access opportunities and the services available</li> </ul> <p><b>Impact</b></p>	5.1a	Review the local offer to ensure: a) that there is clarity for young adults and their families about what support is available from health, social care and education b) any gaps are identified c) that there is a clear education offer d) that transition pathways across each service from children’s to adult services are clearly described e) that support and opportunities for 19 – 25 year olds are well represented f) that there are clear descriptions of the range of options for activity	Gaps in information on the Local offer are identified	COMPLETE	All key milestones set have been met although they will continue to be progressed and updated. Progress going forward will be recorded within this plan.
			Gaps in the information about (c,d,e and f) are closed	COMPLETE	The Peterborough SEND Partnership Group is fully established with a clear governance structure.
			First survey of views of young adults on additional information reported on the Local Offer	COMPLETE	The Joint SEND Strategy is fully launched and included on the Local Offer.  Joint Agency Preparing for Adulthood meetings continue and

<ul style="list-style-type: none"> <li>Coordinated and streamlined approach to developing opportunities leading to more young adults accessing support to lead independent lives</li> <li>Young adults experience more holistic 5 day planning across all services and in the community</li> </ul>		<p>across 5 days for young adults Post 16 with an EHCP</p> <p>g) conduct survey focussing on effectiveness of the local offer</p>			<p>have been held regularly progressing the plans, developments and improving communication. Preparation for Adulthood Leads across PCC and CCC have been developed linked to the SEND Strategy</p>
	5.1b	<p>Integrate all strategic work across the Preparation for Adulthood (PfA) arena to:</p> <ul style="list-style-type: none"> <li>Establish one steering group</li> <li>Endorse existing workstreams and identify gaps</li> <li>Identify agreed outcomes for all activity</li> <li>Ensure integrated partnership working in every workstream so that all offers are holistic</li> </ul>	<p>New PfA steering group in place and overarching action plan agreed</p>	COMPLETE	<p>The Local offer continues to be updated with new information added and the previous pages have been reviewed again</p>
			<p>All agreed PfA workstreams established</p>	COMPLETE	<p>The Preparation for Adulthood Pages have been developed further across the key areas of preparation for adulthood. New easy read versions of information have been included</p>
	5.1c	<p>Explore and trial a transitions post in at least one local special school in partnership with local colleges</p>	<p>Plans for transition officer role explored and agreed with potential trial implementation from September 2020</p>	COMPLETE	<p>Post 16 curriculum was completed in April 2020 and was implemented across SEND from September 2020. This has been updated again and is ready to launch in September 21.</p> <p>Surveys within Family voice for parents and YP events have been held. A further survey on PFA has been completed awaiting detailed feedback.</p>

					<p>Access champions have been involved in co-producing literature on PFA.</p> <p>Three transitions posts in the Statutory Assessment and Monitoring Service commenced in September 20 and are now working on specific EHCP transitions plans.</p>
<p><b>5.2</b> In order to address one of the specific areas of weakness identified during the inspection a priority focus will be to ensure that: <b>Health services transition arrangements for 16-25 year olds with the most complex health needs are person centred and organised well</b></p> <p><b>Impact</b></p> <ul style="list-style-type: none"> <li>Children and young adults experience clear and person centred transition arrangements between children's and adults health services</li> </ul>	5.2a	<p>Transition Arrangements (movement from children to adult services) for each provider service are clear through:</p> <ul style="list-style-type: none"> <li>Review of the CCG improvement plan to ensure this area is addressed</li> <li>Production and implementation of a transitions protocol for all services provided through CCG for children and young adults with SEND</li> </ul>	Review the 2017 Improvement Plan for CCG provider services	COMPLETE	<p>PfA - Good Health page, Mental Health pages and SEND Transition to Adulthood Parent Guide available on the Local Offer. Health transitions pages under further development with LA and FV to be completed by end of May. Work to commence strategic transitions protocol did not commence in April 2020.</p> <p>Initial KPI meeting with providers completed with follow up meeting to agree KPI's (inclusive of SEND KPI's) postponed due to COVID19. To be resumed as CCG address contract monitoring resumption in line with NSHE direction. Contract monitoring work has not resumed.</p> <p>System Programme 21/22: 18 - 25 Year old metal health pathways - To ensure there are sufficient</p>
			Ensure all current transition pathways are detailed on the Local Offer	May 2021 (revised from Jan 2020)	
			Strategic transitions protocol coproduced with CCG and providers	May 2021 (revised from June 2020)	
			All new transition protocols implemented	May 2021 (revised from April 2020)	
	5.2b	Develop the role of the Mental Health Transitions worker to support children and young adults with complex Mental Health and SEND to transition into adult services	SEND training required for Mental Health Transition worker identified and delivered	COMPLETE	
			Establish and implement measurement of key performance indicators as per milestones in section 4.3a	May 2021 (revised from July 2020)	

					services which address the specific needs of our young adult population. Need close liaison between children and adult services.
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